

# ICMAN 5

## The 5<sup>th</sup> International Conference on Mechanisms of Action of Nutraceuticals (ICMAN5)

13-15 October 2011 | Brisbane, Australia

**Sponsorship &  
Exhibitor Package**

Hosted by:  **QCTN**

In proud  
partnership  
with:



**Queensland  
Government**

**sanofi aventis**  
Because health matters

# Invitation to Participate



Dear Colleagues and Friends:

Queensland Clinical Trials Network Inc. (QCTN) is pleased to invite submissions for topics, themes, speakers and sponsors for the 5<sup>th</sup> International Conference on Mechanisms of Action of Nutraceuticals (ICMAN5). In particular, we invite submissions from Asia-Pacific based organisations and institutes. The conference will be held in Brisbane, Queensland, Australia, 13-15 October 2011.

QCTN is a not-for-profit, incorporated industry group of world-class preclinical and clinical trial providers who service the nutraceutical, biopharma and medical devices industries, in order to demonstrate a product's safety and efficacy - and in order to satisfy Regulatory bodies and global markets alike.

It is this core mission of our members and our organisation that has helped us identify and seek to align our future with an organisation such as ICMAN. ICMAN's basic talent of exploring the mechanisms of action of nutraceutical products fits consistently with QCTN's philosophies and therefore made it a simple decision for us to seek to be appointed to host ICMAN5.

We see that our collaborative efforts to bring the conference to the Asia-Pacific region; as well as our extensive network of affiliates throughout the region; provide an excellent opportunity for ICMAN to establish an Asia-Pacific presence, co-hosted with QCTN.

The Asia-Pacific market accounted for 44% of global nutraceutical sales in 2006, compared to 32% for North America and 14% for Western Europe. Within Australia, the estimated worth of complementary medicines and nutraceuticals industry is AUD 1 billion, of which Queensland accounts for well over half.

Queensland is at the vanguard of complementary medicine research with the necessary state-of-the-art research and development (R&D) infrastructure and the required scientific expertise and collaborations to run specialist trials.

I look forward to welcoming you to sunny Queensland – the Smart State - in October 2011.

A handwritten signature in black ink, appearing to read 'M. Pennisi'.

**Mario Pennisi**

*Chief Executive Officer, Queensland Clinical Trials Network Inc. (QCTN)*

# Target Audience

- Academia – researchers in the Complementary Medicine/Nutraceutical field
- Clinical investigators, biomedical and health informatics researchers
- Medical directors, clinical project managers, R&D project managers
- Preclinical investigators and preclinical project managers
- Regulators and consultants
- Medical practitioners, pharmacists, nurses
- Complementary Medicines Practitioners
- Allied Health Providers
- Business Development and Licensing Managers
- Manufacturers of medicinal products
- Manufacturers of laboratory equipment
- Government officials and policy makers – local, state and federal
- Analytical laboratories service providers
- Vendors of software for R&D activities and R&D process automation
- Providers of genomic and proteomic sequencing and related services
- Investors and funding agencies
- Health Media and Communications

## ICMAN5 Introduction

ICMAN5 is set to attract leading international researchers, clinicians, pharmacists as well as industry and government leaders, to discuss the latest developments in mainstream science and clinical applications relevant to chronic diseases and conditions; and the impact on the development of therapies and prevention encompassing complementary medicines, functional foods, nutraceuticals and traditional/indigenous medicines, through plenary sessions, breakout seminars, and trade exhibitions.

Sponsorship of and/or exhibiting at ICMAN5 will ensure your company profile receives significant exposure to several hundred key State, National and International representatives. Several sponsorship opportunities exist over the three days and we are open to tailoring sponsorship packages to better suit your business objectives. Please don't hesitate to contact us to discuss your specific needs. **All prices are inclusive of GST.**

## ICMAN5 Supporting Partners



# ICMAN5 Platinum Sponsorship

**AU\$22,000 | Maximum of one (1) opportunity**

## Sponsor Benefits:

- » Speaking spot - introduction of Welcome Reception Speech
- » Preferred location of two (2) 9m<sup>2</sup> booths and 50% discount for any additional booths purchased
- » Five (5) complimentary full registrations for ICMAN5 (including any social functions)
- » Display of corporate pull-up banner near podium in session rooms
- » Display of corporate pull-up banner in main foyer
- » Inclusion of corporate logo on conference website with hyperlink to specific URL in sponsors' section
- » Inclusion of 250 word company profile, corporate logo and website link on conference website in exhibitors' section
- » Inclusion of corporate logo on conference signage
- » Inclusion of corporate logo on screens in between sessions
- » Inclusion of corporate logo on all ICMAN5 marketing collateral (*from time of sponsorship allocation*)
- » Inclusion of one (1) piece of marketing collateral in delegate satchel\*
- » Inclusion of one (1) promotional item in delegate satchel (excluding note pads and pens)\*
- » Inclusion of 120pxl width x 600pxl height website banner advertisement on conference website with link to sponsor's nominated website URL.
- » Invitation to an exclusive VIP event - three (3) attendees.
- » Opportunity to be included in site visit schedule (where applicable)

# ICMAN5 Gold Sponsorship

**AU\$16,500 | Maximum of four (4) opportunities**

## Sponsor Benefits:

- » Preferred location of one (1) 9m<sup>2</sup> booth and 50% discount for any additional booths purchased
- » Four (4) complimentary full registrations for ICMAN5 (including any social functions)
- » Display of corporate pull-up banner along side wall of session rooms
- » Display of corporate pull-up banner in main foyer
- » Inclusion of corporate logo on conference website with hyperlink to specific URL in sponsors' section
- » Inclusion of 150 word company profile, corporate logo and website link on conference website in exhibitors' section
- » Inclusion of corporate logo on conference signage
- » Inclusion of corporate logo on screen in between sessions
- » Inclusion of corporate logo on all ICMAN5 marketing collateral (*from time of sponsorship allocation*)
- » Inclusion of one (1) piece of marketing collateral (brochure or similar) in delegate satchel (excluding note pads and pens)\*
- » Invitation to an exclusive VIP event - two (2) attendees.
- » Opportunity to be included in site visit schedule (where applicable)

\* Pending sale of relevant sponsorship(s)

# ICMAN5 Silver Sponsorship

**AU\$13,200 | Maximum of six (6) opportunities**

## Sponsor Benefits:

- » Preferred location of one (1) 6m<sup>2</sup> booth and 50% discount for any additional booths purchased
- » Three (3) complimentary full registrations for ICMAN5 (including any social functions)
- » Display of corporate pull-up banner along side wall of session rooms
- » Display of corporate pull-up banner in main foyer
- » Inclusion of corporate logo on conference website with hyperlink to specific URL in sponsors' section
- » Inclusion of 100 word company profile, corporate logo and website link on conference website in exhibitors' section
- » Inclusion of corporate logo on conference signage
- » Inclusion of corporate logo on screen in between sessions
- » Inclusion of corporate logo on all ICMAN5 marketing collateral (*from time of sponsorship allocation*)
- » Inclusion of one (1) piece of marketing collateral (brochure or similar) in delegate satchel (excluding note pads and pens)\*
- » Invitation to an exclusive VIP event - one (1) attendee.
- » Opportunity to be included in site visit schedule (where applicable)

# ICMAN5 Bronze Sponsorship

**AU\$9,900 | Maximum of six (6) opportunities**

## Sponsor Benefits:

- » Preferred location of one (1) 6m<sup>2</sup> booth and 25% discount for any additional booths purchased
- » Two (2) complimentary full registrations for ICMAN5 (including any social functions)
- » Display of corporate pull-up banner along side wall of session rooms
- » Display of corporate pull-up banner in main foyer
- » Inclusion of corporate logo on conference website with hyperlink to specific URL in sponsors' section
- » Inclusion of 50 word company profile, corporate logo and website link on conference website in exhibitors' section
- » Inclusion of corporate logo on conference signage
- » Inclusion of corporate logo on screen in between sessions
- » Inclusion of corporate logo on all ICMAN5 marketing collateral (*from time of sponsorship allocation*)
- » Inclusion of one (1) piece of marketing collateral (brochure or similar) in delegate satchel (excluding note pads and pens)\*
- » Invitation to an exclusive VIP event - one (1) attendee.
- » Opportunity to be included in site visit schedule (where applicable)

\* Pending sale of relevant sponsorship(s)

# ICMAN5 Event Supporters

## ICMAN5 Delegate Satchel Sponsor | AU\$9,900 | Maximum one (1) opportunity

### Sponsor Benefits:

- » Inclusion of corporate logo on delegate satchel
- » Inclusion of corporate logo on conference website with hyperlink to specific URL in sponsors' section
- » Inclusion of corporate logo on screen in between sessions
- » Inclusion of corporate logo on all ICMAN5 marketing collateral (*from time of sponsorship allocation*)
- » 25% discount on any booth space purchased
- » One (1) complimentary full registration for ICMAN5 (including any social functions)
- » Inclusion of one (1) piece of marketing collateral (brochure or similar) in delegate satchel (excluding note pads and pens)\*

## ICMAN5 Lunch Break Sponsor | AU\$9,900 | Maximum one (1) opportunity

### Sponsor Benefits:

- » Inclusion of corporate logo on menu cards for the three (3) lunch breaks
- » Inclusion of corporate logo on conference website with hyperlink to specific URL in sponsors' section
- » Inclusion of corporate logo on screen during lunch
- » Inclusion of corporate logo on all ICMAN5 marketing collateral (*from time of sponsorship allocation*)
- » Placement of one (1) piece of marketing collateral at sitting areas (sponsor to supply)
- » 25% discount on any booth space purchased
- » One (1) complimentary full registration for ICMAN5 (including any social functions)

## ICMAN5 Delegate Compendium Sponsor | AU\$8,800 | Maximum two (2) opportunities

### Subject to BOTH being sold - Sponsor Benefits:

- » Inclusion of corporate logo of both sponsors on delegate compendium
- » Inclusion of corporate logo of both sponsors on conference website with hyperlink to specific URL in sponsors' section
- » Inclusion of corporate logo of both sponsors on screen in between sessions
- » Inclusion of corporate logo of both sponsors on all ICMAN5 marketing collateral (*from time of sponsorship allocation*)
- » 25% discount on any booth space purchased
- » One (1) complimentary full registration for ICMAN5 (including any social functions) for each of the two (2) sponsors
- » Inclusion of one (1) piece of marketing collateral (brochure or similar) in delegate satchel (excluding note pads and pens)\* for each of the two (2) sponsors

## ICMAN5 Welcome Cocktails Sponsor | AU\$8,800 | Maximum one (1) opportunity

### *To be held on Thursday 13 October 2011* Sponsor Benefits:

- » Inclusion of three (3) minute presentation
- » Inclusion of corporate logo on conference website with hyperlink to specific URL in sponsors' section
- » Inclusion of corporate logo on screen during Welcome Reception
- » Inclusion of corporate logo on all ICMAN5 marketing collateral (*from time of sponsorship allocation*)
- » Placement of one (1) piece of marketing collateral at the event (sponsor to supply)
- » 25% discount on any booth space purchased
- » One (1) complimentary full registration for ICMAN5 (including any social functions)

\* Pending sale of relevant sponsorship(s)



## **GENE / preDinner Drinks Sponsor | AU\$8,800 | Maximum one (1) opportunity**

*To be held on Friday 14 October 2011* **Sponsor Benefits:**

- » Inclusion of three (3) minute presentation at relevant event
- » Inclusion of corporate logo on conference website with hyperlink to specific URL in sponsors' section
- » Inclusion of corporate logo on screen during GENE
- » Inclusion of corporate logo on all ICMAN5 and GENE marketing collateral (*from time of sponsorship allocation*)
- » Placement of one (1) piece of marketing collateral at GENE registration desk (sponsor to supply)
- » 25% discount on any booth space purchased
- » One (1) complimentary full registration for ICMAN5 (including any social functions) for each sponsor

## **ICMAN5 Conference Dinner Sponsor | AU\$8,800 | Maximum one (1) opportunity**

*To be held on Friday 14 October 2011* **Sponsor Benefits:**

- » Inclusion of corporate logo on menu cards
- » Inclusion of corporate logo on conference website with hyperlink to specific URL in sponsors' section
- » Inclusion of corporate logo on screen during dinner
- » Inclusion of corporate logo on all ICMAN5 marketing collateral (*from time of sponsorship allocation*)
- » Placement of one (1) piece of marketing collateral at dinner (sponsor to supply)
- » 25% discount on any booth space purchased
- » One (1) complimentary full registration for ICMAN5 (including any social functions)

## **ICMAN5 Morning Tea Break Sponsor | AU\$6,600 | Maximum one (1) opportunity**

**Sponsor Benefits:**

- » Inclusion of corporate logo on menu cards for the two (2) morning teas
- » Inclusion of corporate logo on conference website with hyperlink to specific URL in sponsors' section
- » Inclusion of corporate logo on screen during morning tea
- » Inclusion of corporate logo on all ICMAN5 marketing collateral (*from time of sponsorship allocation*)
- » Placement of one (1) piece of marketing collateral at sitting areas (sponsor to supply)
- » 25% discount on any booth space purchased
- » One (1) complimentary full registration for ICMAN5 (including any social functions)

## **ICMAN5 Afternoon Tea Break Sponsor | AU\$6,600 | Maximum one (1) opportunity**

**Sponsor Benefits:**

- » Inclusion of corporate logo on menu cards for the three (3) afternoon teas
- » Inclusion of corporate logo on conference website with hyperlink to specific URL in sponsors' section
- » Inclusion of corporate logo on screen during afternoon tea
- » Inclusion of corporate logo on all ICMAN5 marketing collateral (*from time of sponsorship allocation*)
- » Placement of one (1) piece of marketing collateral at sitting areas (sponsor to supply)
- » 25% discount on any booth space purchased
- » One (1) complimentary full registration for ICMAN5 (including any social functions)

## **ICMAN5 Plenary Sponsor | AU\$6,600 | Maximum one (1) opportunity per plenary (total number of opportunities is dependent on final program)**

### **Sponsor Benefits:**

- » Introduction of relevant plenary session
- » Inclusion of corporate logo on conference website with hyperlink to specific URL in sponsors' section
- » Display of corporate pull-up banner next to podium in relevant session room
- » Two (2) complimentary full registration for ICMAN5 (in addition to Speaker and including any social functions)
- » Named table at Conference Dinner which will include the plenary speaker and two (2) sponsor tickets and the opportunity to invite up to seven (7) others (at cost) to join the table
- » Inclusion of one (1) piece of marketing collateral (brochure or similar) in delegate satchel (excluding note pads and pens)\*

## **ICMAN5 Lanyard Sponsor | AU\$5,500 | Maximum one (1) opportunity**

### **Sponsor Benefits:**

- » Inclusion of corporate logo on delegate nametag lanyards
- » Inclusion of corporate logo on conference website with hyperlink to specific URL in sponsors' section
- » Inclusion of corporate logo on screen in between sessions
- » Inclusion of corporate logo on all ICMAN5 marketing collateral (*from time of sponsorship allocation*)
- » 25% discount on any booth space purchased
- » One (1) complimentary full registration for ICMAN5 (including any social functions)

## **ICMAN5 Delegate Handbook Sponsor | AU\$4,400 | Maximum one (1) opportunity**

### **Sponsor Benefits:**

- » Inclusion of corporate logo on front cover of delegate handbook
- » Inclusion of corporate logo on conference website with hyperlink to specific URL in sponsors' section
- » Inclusion of corporate logo on screen in between sessions
- » Inclusion of corporate logo on all ICMAN5 marketing collateral (*from time of sponsorship allocation*)
- » 25% discount on any booth space
- » One (1) complimentary full registration for ICMAN5 (including any social functions)
- » Inclusion of one (1) piece of marketing collateral (brochure or similar) in delegate satchel (excluding note pads and pens)\*

## **ICMAN5 Internet Kiosk Sponsor | AU\$3,300 | Maximum one (1) opportunity**

### **Sponsor Benefits:**

- » Display of corporate banner within internet kiosk area
- » Default to sponsors homepage on the computer
- » Inclusion of corporate logo on conference website with hyperlink to specific URL in sponsors' section
- » Inclusion of corporate logo on screen in between sessions
- » Inclusion of corporate logo on all ICMAN5 marketing collateral (*from time of sponsorship allocation*)
- » 25% discount on any booth space purchased
- » One (1) complimentary full registration for ICMAN5 (including any social functions)
- » Inclusion of one (1) piece of marketing collateral (brochure or similar) in delegate satchel (excluding note pads and pens)\*



**ICMAN5 Session Sponsor - excluding plenary | AU\$2,750 | Maximum one (1) opportunity per session (total number of opportunities is dependent on final program)**

**Sponsor Benefits:**

- » Introduction of relevant session
- » Inclusion of corporate logo on conference website with hyperlink to specific URL in sponsors' section
- » Display of corporate pull-up banner next to podium in relevant session room
- » One (1) complimentary full registration for ICMAN5 (in addition to Speaker and including any social functions)
- » Inclusion of one (1) piece of marketing collateral (brochure or similar) in delegate satchel (excluding note pads and pens)\*

**ICMAN5 Note Pad Sponsor | AU\$2,200 | Maximum one (1) opportunity**



**ICMAN5 Pen Sponsor | AU\$2,200 | Maximum one (1) opportunity**

**Sponsor Benefits:**

- » Inclusion of pen in delegate compendium or satchel (sponsor to supply)\*
- » Inclusion of corporate logo on conference website with hyperlink to specific URL in sponsors' section
- » Inclusion of corporate logo on screen in between sessions
- » Inclusion of corporate logo on all ICMAN5 marketing collateral (*from time of sponsorship allocation*)
- » 25% discount on any booth space
- » One (1) complimentary full registration for ICMAN5 (including any social functions)
- » Inclusion of one (1) piece of marketing collateral (brochure or similar) in delegate satchel (excluding note pads and pens)\*

**ICMAN5 Banner Sponsor | AU\$1,650 | Maximum four (4) opportunities**

**Sponsor Benefits:**

- » Inclusion of corporate logo on conference website with hyperlink to specific URL in sponsors' section
- » Display of corporate pull-up banner in main foyer
- » Inclusion of one (1) piece of marketing collateral (brochure or similar) in delegate satchel (excluding note pads and pens)\*

**GENE Banner Sponsor | AU\$1,100 | Maximum six (6) opportunities**

**Sponsor Benefits:**

- » Inclusion of corporate logo on conference website with hyperlink to specific URL in sponsors' section
- » Display of corporate pull-up banner in 'banner alley'
- » Display of corporate logo on screen during GENE
- » Two (2) complimentary tickets to attend GENE

**Site Visit Sponsor | AU\$550 | Maximum six (6) opportunities**

**Sponsor Benefits:**

- » Inclusion of corporate logo on conference website with hyperlink to specific URL in sponsors' section
- » Included as delegate option for site visit schedule
- » Marketing Collateral one(1) piece on display at Conference

# Exhibition Booths

**\* The Exhibit Hall will only be open on Thursday 13 October 2011 and Friday 14 October 2011 \***

## **3m x 3m Exhibition Booth | AU\$4,840**

- » Two (2) Exhibitor Passes for ICMAN5 (includes partnering and daily refreshments)
- » One (1) Full Registration for ICMAN5 (including partnering and any social functions)
- » Company listing and website link on conference website in exhibitors' section
- » One standard shell exhibition with:
  - Fascia
  - Back and side walls
  - Carpeted floorspace
  - One (1) trestle table
  - Two (2) chairs
  - Two (2) spotlights
  - One (1) power point

## **3m x 2m Exhibition Booth - \$3,630**

- » Two (2) Exhibitor Passes for ICMAN5 (includes partnering and daily refreshments)
- » Company listing and website link on conference website in exhibitors' section
- » One standard shell exhibition with:
  - Fascia
  - Back and side walls
  - Carpeted floorspace
  - One (1) trestle table
  - Two (2) chairs
  - Two (2) spotlights
  - One (1) power point

## **Extra exhibitor passes | AU\$330**

- » A maximum of two (2) extra exhibitor passes per booth can be purchased (includes partnering and daily refreshments)

## **Upgrades | AU\$550**

- » Exhibitor passes can be upgraded to full registrations for ICMAN5
- » Full registrations include access to partnering and all sessions and social functions

# ICMAN5 Sponsorship & Exhibitor Application Form

Please return completed form to QCTN via Fax +61 (0)7 3870 9101 or Email [marketing@qctn.com.au](mailto:marketing@qctn.com.au)

## Contact Details

Title:  First Name:  Last Name:

Position:  Company:

Organisation:   
Address:

City:  Post Code:

Country:

Telephone:  Fax:  Mobile:

Email:

Website:

I agree to the Terms & Conditions (refer overleaf) Date Submitted:

## Opportunities

<input type="checkbox"/> \$22,000 ICMAN5 Platinum Sponsorship	<input type="checkbox"/> \$4,840 3m x 3m Exhibition Booth
<input type="checkbox"/> \$16,500 ICMAN5 Gold Sponsorship	<input type="checkbox"/> \$3,630 3m x 2m Exhibition Booth
<input type="checkbox"/> \$13,200 ICMAN5 Silver Sponsorship	<input type="checkbox"/> \$330 Extra Exhibitor Passes X Amount <input type="text"/>
<input type="checkbox"/> \$9,900 ICMAN5 Bronze Sponsorship	<input type="checkbox"/> \$550 Upgrade X Amount <input type="text"/>
<input type="checkbox"/> \$9,900 ICMAN5 Delegate Satchel Sponsor	
<input type="checkbox"/> \$9,900 ICMAN5 Lunch Break Sponsor	
<input type="checkbox"/> \$8,800 ICMAN5 Delegate Compendium Sponsor	
<input type="checkbox"/> \$8,800 ICMAN5 Welcome Cocktails	
<input type="checkbox"/> \$8,800 ICMAN5 GENE / preDinner Drinks	
<input type="checkbox"/> \$8,800 ICMAN5 Conference Dinner Sponsor	
<input type="checkbox"/> \$6,600 ICMAN5 Morning Tea Break Sponsor	
<input type="checkbox"/> \$6,600 ICMAN5 Afternoon Tea Break Sponsor	
<input type="checkbox"/> \$6,600 ICMAN5 Plenary Sponsor	
<input type="checkbox"/> \$5,500 ICMAN5 Lanyard Sponsor	
<input type="checkbox"/> \$4,400 ICMAN5 Delegate Handbook Sponsor	
<input type="checkbox"/> \$3,300 ICMAN5 Internet Kiosk Sponsor	
<input type="checkbox"/> \$2,750 ICMAN5 Session Sponsor	
<input type="checkbox"/> <b>SOLD</b> ICMAN5 Notepad Sponsor	
<input type="checkbox"/> \$2,200 ICMAN5 Pen Sponsor	
<input type="checkbox"/> \$1,650 ICMAN5 Banner Sponsor	
<input type="checkbox"/> \$1,100 GENE Banner Sponsor	

## Payment Details

Total:  AU\$

Payment Method:

Please send me an invoice

MasterCard  Visa  Cheque

Credit Card Number:

Name on Card:  Expiry:

Signature

Queensland Clinical Trials Network Inc. (QCTN) ABN 40 200 718 279. This is a tax invoice for GST purposes when a payment is made. Please retain a copy for reimbursement purposes.

**FOR QCTN OFFICE USE ONLY** Date Received:  Time Received:  Initials:

## ICMAN5 Sponsorship & Exhibitor Terms & Conditions

1. All information contained in this sponsorship and exhibitor package is current at time of production - please check [www.icman5.org](http://www.icman5.org) or [www.qctn.com.au](http://www.qctn.com.au) for latest terms and conditions details.
2. QCTN reserves the right to make changes to any and all packages without prior notice.
3. Applications will be date and time stamped and will be processed strictly in order of receipt of applications.
4. Access to partnering will only be permitted upon receipt of payment.
5. Incorporation of corporate logo on relevant materials, including website, will only take place once payment has been made.
6. Supply of logos of appropriate size and quality to allow reproduction is the sole responsibility of the sponsor - QCTN reserves the right to refuse to use any substandard logos.
7. QCTN reserves the right to refuse any sponsorship and/or exhibitor application at its sole discretion.
8. The major sponsors of Platinum, Gold, Silver and Bronze will have first preference, in order of receipt of application, over booth location until COB 12 March 2011. After that date, all others will be allocated in order of receipt of applications.
9. Cancellations must be received in writing by COB 30 April 2011. There will be no refunds after 30 April 2011 - substitutions allowed. Refunds will incur a processing fee of 3% for each application.
10. QCTN must adhere to all relevant Privacy Regulations in relation to the collection of personal data from delegates. The purpose for which the data is being collected must be clearly displayed, and the data only used for these purposes. Business cards collected for a prize draw should be used only for this purpose, unless delegates are clearly informed that the cards may be used for follow-up contact.
11. Delegate satchel, delegate compendium, apron and lanyard sponsors must provide their logos in EPS format to QCTN by COB 30 July 2011.
12. Inclusion in ICMAN5 marketing collateral, delegate handbooks and other hard copy materials is subject to confirmation of sponsorship and receipt of logo prior to printing deadline. If confirmation is received after the printing deadline, the sponsor logo will be included on the conference website only.
13. All promotional items, delegate gifts, advertisements, satchel inserts, prizes and giveaways must be sent to QCTN for approval by COB 1 October 2011 - sponsors remain liable for their goods.
14. Satchel inserts are limited to one (1) piece of marketing collateral only. This may be a folder with a few inserts - however, the collateral MUST BE collated prior to delivery to QCTN. QCTN will not collate individual sponsor's material. If the material is not collated, only one (1) piece will be included at the discretion of QCTN.
15. Exhibitors must not use pins, staples, screws, nails, bolts, glue or paint on their exhibition booth walls. If damage occurs from the use of any of these products or other means attributed to the exhibitors, they will be liable for the costs and will be invoiced for any repairs required - a repair bill will be sent to the exhibitor for payment.
16. All exhibitors are required to provide QCTN with current documentation that demonstrates that an appropriate public liability insurance policy is in place.
17. Some sponsorship benefits are subject to the sale of other sponsorship packages and may be withdrawn at the discretion of QCTN. Sponsors will be notified in relevant instances - and in cooperation with the sponsors, suitable alternatives will be negotiated.
18. Colour, style, type and size of delegate satchels, delegate compendiums, aprons, lanyards and all other ICMAN5 related products, collateral and all other printed matter are at the sole discretion of QCTN.